

Mangere Bridge School Board Meeting Minutes

Date: Monday, 8 December 2025

Time: 5:39 PM

Location: Tumuaki's Office

Presiding Member: Justis Kamu

1. Karakia

Opened by Justis at 5:39 PM.

2. What's on Top?

- End-of-year wrap-up
 - Learning journey of our children
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3. Attendance

Present: Bernice, Mark, Justis, Susana, Aileen, Jan, Matua Haki, Mrs Tofilau, Kokalina

4. Conflict of Interest: None declared

5. End of Year Student Achievement Data Presentation

Presenters:

- Matua Haki Wilson – Mathematics / Te Hiaroa
- Waitangi Tofilau – Reading/Writing

Key Points:

- OTJ (Overall Teacher Judgement) and PAT/JAM assessments explained
- Professional development workshops focused on maths curriculum
- Hero platform supported curriculum changes

- Contributing factors: split classes, PD commitments, new curriculum, high enrolments
- **Achievement shifts:**
 - Maths: 30% → 50%
 - Reading: 37% → 56%
 - Writing: 23% → 42%
- Targeted support for Year 0–3 students
- Better Start Literacy (BSL) continues to improve reading/writing outcomes
- Oral language will be a focus for next year
- Te Hiaroa: 85% reached writing targets; strong reo/oral progress

Motion: Accept End-of-Year Achievement Report

Moved: Sarah | **Seconded:** Mark | **Carried**

6. Financial Draft Budget 2026

Discussion:

- Playground funding: \$55k received; total cost \$113k; work begins April
- Draft budget excludes pool refurbishment; swim committee seeking funding
- Samoan unit teacher not budgeted; proposal for \$24k permanent position
- Staffing changes noted; two resignations
- Board mindful of deficit but confident in growth

Motion: Accept Draft Budget with caveats (playground funding and Samoan unit proposal)

Moved: Susana | **Seconded:** Mark | **Carried**

October Budget Approval:

- Extra gas, pool servicing, renovations, asset code updates

Motion: Accept October Budget

Moved: Nicola | **Seconded:** Eileen | **Carried**

7. Correspondence

- Resignation: sKids (Allan Swarmy)
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8. Confirmation of Previous Minutes (3 November)

Motion: Accept November Minutes

Moved: Eileen | **Seconded:** Mark | **Carried**

Matters Arising

Item	Responsibility	Due	Notes
Create AI Policy	FBM/Staff		Based on AI staff survey
PTA MOU	Susana	Feb 2025	Susana to contact Ally
Car park clarification	AJ	2025	FBM to present draft
RAMS forms online	FBM/JK	Dec 2025	Available for Board prior to meetings
Te Tiriti in Strategic Plan	FBM/JK	Dec 2025	Update plan
Board Induction	JK	Dec 2025	Send links; plan induction event
School Tour	FBM	Feb 2026	Add to Feb agenda

9.. Health & Safety

Rainbow's End Incident:

- Systemic failures identified: vehicle checks, consent process
 - Board accepts amended incident report
- Motion:** Accept report and delegation schedule (day trips delegated to Principal)
Moved: Sarah | **Seconded:** Eileen | **Carried**

EOTC Review:

- Pause volunteer-led/private vehicle trips until review complete

- Final report due 9 February
Motion: Establish EOTC review committee
Moved: Mark | **Seconded:** Eileen | **Carried**

Pohutukawa Festival Incident:

- Injury occurred; resolved internally
 - Add RAMS requirement to PTA MOU
 - No festival next year
Motion: Accept recommendation
Moved: Eileen | **Seconded:** Sarah | **Carried**
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10. Principal's Report

Highlights:

- ERO report positive
 - Cultural achievements: kapa haka, noho marae, Samoan unit, Te Hiaroa performance
 - Asbestos removed
 - Attendance Management Plan approved
Motion: Approve Attendance Plan
Moved: Bernice | **Seconded:** Eileen | **Carried**
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11. Strategic Plan

- Draft approved with amendments (add achievement data)
Motion: Approve Draft Strategic Plan
Moved: Eileen | **Seconded:** Susana | **Carried**
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12. Admin & Forward Planning

- Policy review by 19 Dec
- Delegations of Authority
 - Recruitment deferred to next meeting
- EOTC/RAMs sign-off
Motion: EOTC/RAMs delegation
Moved: Susana | **Seconded:** Eileen | **Carried**

Noted - Nicola incredibly risky for the board

- Finance sub-committee established
Motion: Create Finance Sub-Committee
Moved: Susana | **Seconded:** Eileen | **Carried**
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13. In-Committee Session

14. Closing Karakia

Meeting closed at 9.22pm
