

Maangere Bridge School Board Meeting

Meeting Minutes - Monday 3 November 2025

Start time: 5.35pm / Location: Tumuaki's office

Presiding Member: Justis



1. Karakia

- Opened by Justis at 5.35pm

2. What's on top?

- Appreciation for efficient late pass process
- Concern raised regarding student absences
- Staff wellbeing and engagement
- Ensuring staff are supported to deliver the curriculum
- Student attendance
- Celebrating events with students
- Samoan Bilingual Unit progress
- Measles update
- Board culture and cohesion

3. Attendance

- Present: Bernice, Mark, Justis, Susana, Aileen,
- Apologies: Nicola, Sarah

4. Conflict of Interest

None declared.

5. Previous Minutes

Meeting Date: 4 September 2025

Minutes accepted

All actions completed.

- Moved: Mark / Seconded: Bernice

Matters Arising

AI survey: Conducted by Bernice. Low usage among staff, PD required.

Action: Create an AI policy

Action: Clarity on device use

MOU with PTA: Defer to next meeting

Car parking: Clarified that car parks next to the courts belong to MBS.

Action: Inform Staff

Feeding kids at MBS: No action taken yet

Noho marae: Budget discussed with Haki

Moved: Aileen / Seconded: Mark

6. Correspondence

- NIL

7. Finance draft budget

Presentation by Kirsten (Accountant) at 6.12pm

- Draft budget based on 355 students; MOE funding for 370 students
- Budget includes non-teaching staff eg counsellor, speech therapist
- High spend on teacher aides justified
- Admin and PD budgets tracking as expected
- Playground upgrade; \$65k in grants received, total cost is \$112k
- PTA raised \$6.5k (net limit \$4k)
- Samoan Bilingual Unit: \$5k allocated, no MOE funding received yet
- Budget to be finalised at a future meeting
- Security system requires upgrade, will be expensive
- September budget, minor items only

Motions:

- Accept July and August budgets:
 - Moved: Mark / Seconded: Aileen
- Accept September budget:
 - Moved: Susana / Second: Justis

8. Principals Report

Received and accepted

- Springboard Trust PD acknowledged
- Supporting for neurodiverse learners
- NELPS to be visible in strategic plan
- \$50k received for playground, \$7k for camp
- Successful transition from ETAP to Hero
- Positive ERO report and school culture
- Stable staffing
- Attendance initiatives underway
- Joy Store initiative launched

- Lunches provided by Bader Intermediate

Samoan Bilingual Unit

- Enrolment to follow Te Hiaroa model
- Does the board need to review enrolment criteria for out of zone students?
- Strong community support for SBU, local ECE visits ongoing.
- Target: 18 students for 2026

Move: Mark / Second: Justis

9. Admin and forward planning

1. Policy Schedule Term 4 - Accepted
 - Moved: Aileen / Second: Justis
2. Professional Growth Cycle Annual Plan 2026: Board requests a presentation afterwards
 - Moved: Aileen / Second: Justis
3. RAMS Forms: Bernice to send pre-approval to Justis
 - Justis to provide link for approval
4. Delegations of Authority: To be discussed at the next meeting.
 - Board member to sit on senior leadership appointment panel
 - Board member to sign off on only on overnight trips
 - Board to appoint a Finance committee to meet once a term.
5. Board Calendar Dates 2026: Term 1 dates circulated

10. Strategic Direction

Te Tiriti is embedded in school values

Board support the reflection of Te Tiriti in strategic planning

Action: Justis to support Bernice to update strategic document

Moved: Aileen / Seconded: Mark

11. Other business

1. NSBA membership: Renewal approved.
 - a. Move: Aileen / Second: Justis
2. Board Induction
 - a. Justis will send out link to live learning on NZSBA website and book
 - b. Query raised about team induction event

Moved: Susana / Seconded: Justis

3. Tour of school

- Walk through to be scheduled
- Bernice will send through some times

12. In Committee Session

Motion: That public be excluded from the meeting

Moved: Justis / Seconded: Susana

In committee session at 8.10pm

Motion: Board move out of in-committee

Moved: Mark / Seconded: Susana

Bernice expressed thanks to the Board for their support.

Karakia

Meeting closed at 8.16pm