

MAANGERE BRIDGE SCHOOL BOARD OF TRUSTEES
MINUTES OF THE MEETING HELD ON MONDAY 6th OCTOBER 2025 at 7.30 pm

Present: Bernice Mata'utia, Nicola Owen, Susana Gutteneil, Aileen Jack, Mark Sapsford, Sarah Joyce

Apologies: Justis Kamu

Opening Karakia - AJ

Welcoming new board members 'Whakawhanaungatanga' - NO

All board members shared their whakapapa, skills, knowledge, experience and reasons for joining the board.

Code of Conduct - NO

Explanation of Code of Conduct shared with Board members by Nicola Owen.

All members signed the Code of Conduct. (This is not mandatory however optional)

<https://www.education.govt.nz/education-professionals/schools-year-0-13/administration-and-management/code-conduct-school-boards>

Register of Interest - NO

Sarah Mariu - RTL Cluster Group

Conflict of Interest - NO

None

Justis Kamu
3/11/25

Election of Officers - Presiding Member - BM

The call was made for nominations for Presiding Member.

Two nominations were made for Justis Kamu and Nicola Owen.

After a vote Justis Kamu was duly elected and has been appointed the Presiding member.

Induction Plan for new Board members - SG

The following link was shared with board members as part of the NZSBA Board member induction guidance.

NZSBA Board member induction guidance:

<https://www.nzstaresourcecentre.org.nz/helpforboards/?ald=ka0RF000000B9BFYA0>

Recommendations:

Chris France to attend a Board meeting as an NZSBA adviser to provide governance training.

Board Members to attend the NZSBA Annual Conference for School Boards.

Action: To arrange a time for Chris France to attend Board Meeting as part of induction JK

Planning Board Meeting Dates for remainder of 2025 - SG

Current Dates

6th November and 4th December 2025

Possible Dates

Monday 3rd or 10th November 5.30 pm

Monday 8th December 5.30 pm

Action: To finalise and confirm new board dates BM

Draft Strategic Plan Presentation - BM

The Principal presented a Draft Strategic Plan on a page aligned with '*Strategic Leadership for Principals Programme (SLPP) and Principal Growth Cycle Plan* comprising gathered data through community consultation (Community Hui and Fono Meetings), ERO Report and Management.

An opportunity for Board members to share feedback.

Action: To gather data through community survey paatai/questions and discuss at the next Board Meeting as part of setting the school's strategic plan. BM

Strike Day - SG

The board requested information from the Principal about the options to remain open for instruction/partial closure/open for supervision whilst maintaining safety.

The Principal provided paperwork to the Board prior to the Meeting that included to step back from any further decision for the Strike Day held on 23rd October due to conflict of interest.

The following union members were removed from the decision - AJ, SJ and BM

Draft Resolution

The Board resolves:

1. That based on the information provided the school should be closed for instruction on 23rd October if the NZEI strike goes ahead.

2. To communicate this decision to parents. Presiding member to draft and circulate a letter (insert date) for approval by the Board to be sent to parents no later than 3 days prior to the strike.

RAMS for EOTC School Camp - BM

The principal shared a hard copy of EOTC RAMS for Year 6 Camp 2025.

Action - Principal to email a digital copy of the EOTC Rams to the board for full board sign off as per EOTC Policy BM

Board Secretary

To approve invoice of \$160

Moved: NO

Seconded: AJ

Action: To select a new Board Secretary - JK

Public Excluded Business

Moved into PEB

Moved: SG

Seconded: NO

Closing Karakia - Aileen Jack

Date for next meeting: Monday 3rd or 10th November (TBC)

Meeting closed: 9.10 pm