Board Minutes Board meeting Thursday 7 August 6pm

Meeting opened 6:05pm

1. Attendees

Bernice Mata'utia (Tumuaki), Nicola Owen (Presiding Member), Susana Guttenbeil, Simon Hughes, Piki Diamond, Shiree Arrian (taking minutes).

2. Apologies

Aileen Jack.

3. Welcoming new staff representative Aileen Jack

Welcome and summary of Code of Conduct postponed until Aileen's next attendance.

4. Thank you

Nicola presented a gift for Bernice on behalf of the board in appreciation of all the work she does in recognition of Tumeke Tumuaki Principals' day.

5. Minutes

Minutes from previous meeting 5 June 2025 **Draft Minutes Board meeting 5 June 2025.docx**

Minutes accepted and all actions have been completed.

Moved: Nicola

Seconded: Piki

Minutes from Zoom Board meeting 16 June 2025Minutes from Zoom Board meeting 16 June 2025.docx

Minutes accepted and all actions have been completed.

Moved: Nicola

Seconded: Bernice

Confirming items approved by email

Noho Marae EOTC pre-approval granted.

5.1 Resolutions:

It was resolved to apply to **Pub Charity Ltd** for furniture for our new classrooms. The amount requested is up to $30,000.

It was resolved to apply to **The Trusts Community Foundation** for transport, accommodation, activity, and instruction for activity costs for our camp. The amount requested is up to $12,531.00.

Moved: Bernice

Seconded: Nicola

Resolution:

The Board approves the use of the School Fun Run organisation for this year's school fun run fundraiser.

This overrides a previous decision to seek alternative funding options for 2025 as the two Board members who were leading that work have left.

MBS staff want to maintain the fun run and the fundraising opportunity.

It will not be held in Māori language week.

Moved: Bernice

Seconded: Nicola

Above accepted as a bundle:

Moved: Nicola

Seconded: Piki

6. Correspondence:

6.1 Response from Haki re: mana Whenua reps Mana Whenua rep correspondence (for noting)

Letter re: disestablishment of Kaahui Ako Notice of disestablishment Kahui Ako 99190.pdf (update from Principal re: employment of staff)

Action: Bernice to follow up with NZSBA re Kaahui Ako contracts.

6.2 Email from Auckland Transport re: speed limit around school https://drive.google.com/file/d/1n0iBN1TuLRW_BKJVGtk1Tr0e8vFG6v7D/view?usp=drive_link

Resolution: That the Board responds to the email received from Auckland Transport requesting a 30km/h speed limit outside our school and seeking further support to reinstate the Walking School Bus and other initiatives to reduce the number of cars around school.

The rationale:

The current variable speed limit around our school is 40km/h. We are a Travelwise school that tries to encourage students to cycle and walk to school and we have had at least 1 student knocked off their bike this year by a car. We also have multiple entrances on multiple roads and currently run road patrols on 3 road crossings. A reduced speed limit would increase safety for the tamariki travelling to and from school.

Remit: That the board responds on behalf of the school community.

Moved: Nicola

Seconded: Piki

Action: Nicola to write to Auckland Transport to collaborate further on these.

6.3 Resolution to move into Public Excluded business for reasons of privacy:

Moved: Nicola

Seconded: Simon

Nothing to report back to the full meeting minutes due to privacy

6.9 Board to Move out of public excluded business

Moved: Piki

Seconded: Nicola

7. Reports:

7.1 Finances including financial reports

Action: Bernice is to ask Candace for figures on how much was reclaimed from MOE to offset staffing costs paid for through BOT funding. Also to follow up overspend on admin stationary and underspend on learning resources and explain overspend C680 leased asset.

Financial reports approved

Moved: Bernice

Seconded: Nicola

7.2 Budget request for purchase of new Security controller

Bernice moved for board approval funding for the new security controller up to $14,000.

Moved: Bernice

Seconded: Piki

Approved up to $14,000.

7.3 Principal's report

Board expressed appreciation for the report.

Resolution: Teacher only day to be scheduled Friday 24th October for dedicated teacher PLD.

Moved: Bernice

Seconded: Simon

Accepted by the board.

Action: Bernice to communicate with whaanau the upcoming date expressly noting what PLD will occur on that day.

Action: Simon & Bernice to meet to revisit the PB4L reporting format for the board.

7.4 Emergency preparedness

The principal assured the board that Emergency Preparedness was completed for Term 2.

7.5 Mid-year achievement data (presented by Haki and Waitangi)

6:13pm – 7:08pm Received report from DPs Haki and Waitangi:

- Change from ETap to Hero has been successful. Maths: Students in Orange zone targeted for improvement. Te Reo Rangatiratanga. Now PD completed it is expected results will rise. Have identified target students for Reading and writing also.
- Bernice reinforced there is a move of focus with refreshed curriculum.
- Panui – meets the assessment requirements identified at ERO visit.
- Congratulations from the board – particularly on creating own assessment in ?
- Board is keen for consistency in staff retention
- Focus is on upskilling teachers – release for PD challenging
- Board is open to receiving request for increased resourcing for relievers
- Bernice expressed pride in DPs for the mahi in putting the data together
- Feedback from Simon that the data presentation was well put together. Echoed by Nicola thanked Haki and Waitangi on behalf of the Board for supporting the community of teachers, students, Bernice and wider school.

8. Papers for decision-making

8.1 Funding for language units and noho marae (Piki) Noho_Marae_Budget_Request

Resolution:

That the board approves the funding of a yearly noho marae for Te Hiaroa starting 2025 this is to be covered by the Equity funding that comes from Te Reo Level 1-2.

The board directs management to explore the feasibility for an all school or senior student noho marae and consider a standing/yearly noho marae budget line in the overall budget - Guidance to be sought from the Deputy Principal with Te Reo portfolio.

The board directs the management to ensure transparent allocation of equity funding for both the Māori unit and the future Pacific unit.

Moved: Piki

Seconded: Nicola

Action: Bernice to follow up with Candace the allocation of funding and clarification of Te Hiaroa equity funding.

8.2 Review into use of AI and devices at school (Nicola) Use of generative AI in schools.docx

Resolution:

Form a subcommittee to draft a policy on the use of digital technology and AI at Maangere Bridge School. The subcommittee will:

- Determine how devices and AI are currently being used at MBS and whether there is a need for school wide policies and procedures to be written or updated
- Review NZ guidance on appropriate use of digital technology and AI within schools

- Review use of devices in relation to neurodivergent students and behaviour management
- Consider how AI impacts on privacy and data sovereignty with particular reference to Māori data sovereignty
- Engage with the school community including students, staff and whānau as appropriate (this might be a good opportunity to find out if staff need more training, and if whānau are feeling a bit left behind and want to know more about how to support their children online)

Moved: Nicola

Seconded: Simon

Action: Simon and Nicola to set up subcommittee including whaanau/parents.

8.3 Samoan bi-lingual unit Board paper (Piki)Samoan Bilingual Unit resolution

Recommendation:

The committee recommends the Board:

1. supports this implementation plan for the Samoan Bilingual Unit as it has the flexibility to grow in accordance with the demand that comes from the community and unit, therefore not impacting on teacher ratios in other areas of the school.
2. approves that management to go out to the community with a survey and fono to obtain Expressions of Interest. This will help the school to plan for teachers for the first year and class.

Moved: Piki

Second: Susana

8.4 Partnering with whānau and parent groups

Background:

According to the NZSBA , the Boards should have strong, transparent relationships with parent groups within the school (such as PTA) that benefits the entire school community. Boards and parent groups should also have memorandums of understanding. You can read further information on parent groups here

Questions for the Board:

- What parent groups do we have in our school?
- What is our relationship with the parent group?
- Do our board and the parent group have a memorandum of understanding?
- How could we strengthen our relationship?
- Do we connect with our parent group to get input into school policies, annual planning, and board decisions?

Resolution:

The Board will establish a working group and use the NZSBA guidelines and develop an MOU with the PTA.

Moved: Simon

Seconded: Nicola

Action: Susana and Simon will connect to begin this work with PTA.

9. Other business

Swimming pool – updates (last planning meeting was cancelled)

Action: Bernice to organise Pool Committee meeting, come to next board meeting with updated timeline.

10. EOTC

For approval – Noho Marae – Te Hiaroa

Approved by Principal and Presiding Member (for noting):

Moved: Nicola

Seconded: Bernice

Board Approved.

Noted that the following have also been approved:

- Swimming for years 4-6
- Soccer Zones (Girls and Boys 5 August)
- Matariki market

11. Register of Interests

Simon's wife Jas is chair of the PTA.

Welcome Shiree who (known by Nicola) who will be taking minutes for the next two board meetings.

12. Closing karakia