

Mangere Bridge School
Vision

'Aroha Ako Angitu'

'Together we care, we learn we succeed!'

MBS Board Hui/Meeting
Monday 13th March 2023
6.30 – 8.30 pm
Venue: School
AGENDA

Time	Item	Action/Responsibility
6.30 pm	Karakia	Fale
	Apologies Acknowledge	Becc Nicola
	Present	Piki, Hamish, Simon, Fale, Bernice.
6.35 pm	Conflict of Interests	None
	Minutes of previous meeting	Motion - Simon Seconded - Hamish
6.40 pm	Correspondence (In/Out/Tabled)	Emails from Parents some for In-Committee and some for present discussion. <ol style="list-style-type: none"> 1. Qiane - Bernice to meet face to face to discuss initial contact. 2. Qiane - Tikanga and the whakawhanaungata nga with the new teachers and Te Ahiwaru Trust. Bernice to meet face to face and make initial contact. 3. Strike - Happening this Thursday. 4. Candace - Fourwinds Funding application. Motion - Simon; Seconded - Piki; All say Ae.
	In-Committee	In committee at 6:59 Out of Committee at 7:27

6.55 pm	<p>Policies (Board and assurances)</p> <p>Review Schedule</p>	<p>Emergency Fire Drill Procedure practice due this term.</p> <p>A real Fire Drill occurred 13 March Monday morning. A Practice drill will occur every week.</p> <p>Assurances are in the Health and Safety Folder</p> <p>Board members to review all policies for the last meeting of Term One.</p>
7.10 pm	Sub Committee and Reports	
7.10 pm	<p>Health and Safety Report</p> <p>Health and Safety Hui - February</p>	<p>Site inspection completed</p> <p>Refer to Health and Safety Sub committee report.</p> <p>Review Hazard Register is up to date and being utilised.</p>
7.25 pm	Finance Report	<p>Need assurances for the Te Hiaroa Funding - clear documentation and understanding of the processes. Bernice will liaise with Kirsten to manage this.</p> <p>Board to pass the 2023 Budget by the next Board meeting due to ongoing conversations. Motion - Simon, Seconded - Hamish.</p>
7.40pm	Principals Report	<ul style="list-style-type: none"> ● Gate unlocked to be placed on hazard register. ● Board to provide feedback on the Draft Annual Plan. ● Motion - Simon; Seconded - Piki; All says Ae.
8.00 pm	<p>General Business</p> <ul style="list-style-type: none"> ● Board Vacancy ● Decision Making ● Board Secretary ● Charter/Strategic and Annual Plan ● AOV - Analysis of Variance ● Te Hiaroa staffing 	<ol style="list-style-type: none"> 1. Bernice to liaise with Matua Jordan around setting up a whanaungatanga day to welcome the new kaiako 2. Board Vacancy - consider co-opting a parent rep to meet current immediate

		<p>need. Simon will lead the process - Board have agreed to this.</p> <p>3. Decision Making - Where there is a need for an urgent decision to be made within 6 hours Board have agreed to give delegated authority to Board Chair to make on behalf of the whole board. Simon will put together a guideline for the Board and School Leadership to follow.</p> <p>4. Board Secretary - Board have agreed to appoint an external person. Simon will work with Bernice about putting an advert for the secretary role.</p> <p>5. Charter/Annual Plan - Board to review and discuss at the end of the month.</p> <p>6. AOV - To be reviewed in time for the 31st May.</p> <p>7. Te Hiaroa Staffing - Successful recruitment of two staff for the unit.</p>
8.30 pm	Next Meeting	April 6th 0630pm
8.35 pm	Closing Karakia	Piki Meeting ended 8:29pm

Whaia te iti kahurangi, ki te tuohu koe me he maungateitei



