

**MANGERE BRIDGE SCHOOL – PTA
MINUTES**

Date	05/03/2019			
Chair	Victoria Piggott			
Present	Jasmine Hughes	Jan Bills BOT	Angie Lakau	Sue Smith
	Amelia Jones	Jenny White	Amanda Jelichich	
Apologies	Jade Caulfield Whaea Steph			
Scribe	Sue Smith			

No	Topic	
1	Welcome	Angie and Amanda will join
2	Previous minutes	Moved by Sue Seconded by Amelia – all agreed
3	Incoming Correspondence	Accounts and reconciliations Wet and Wild day bouncy castles and pool 9 March Fundraising documentation x 2
4	Outgoing Correspondence	Wet and Wild day documentation
5	Finance	\$40 interest \$46,043 Opening balance \$46,083 Closing balance *Tentatively dependant on Whaea Steph and Kathleen approval: Victoria moved that \$40,000 moved to term deposit 3.25% for 6 months after Wet and Wild Day Jas seconded All in favour - agreed
6	Matter Arising	Calendar of events to be created by Board and school for the Auditorium. PTA need to book events in Wet n Wild Day Playground costings and process Disco 1 st term planning 30 th March

AGENDA ITEMS

- Wet and Wild Day planning
- Fundraiser for Labels (incoming correspondence)
- Fundraiser for school gardens (incoming correspondence)
- Playground update
- Disco 30th March planning

Meeting closed	7.20pm
Future Meeting	April 9 th at 5.45pm in staff room May 7 th at 5.45pm in staff room

ACTION POINTS

School calendar of Events	Victoria to add for newsletter and calendar to give families plenty of advance notice Discussion that Supa have moved to Bader Drive – this means Fridays are available for fundraising activities
Quotes for Playground	Whaea Steph to work in Term 2 with Whole School Enquiry to get more of a plan Staged Plan for fundraising as likely to be \$120k in total

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Disco 29th March	<p>Date change to Friday 29th as no SUPA in the auditorium – Friday nights available and better attendance Set up volunteers – Jas Admission \$3 per child Lounge set up for parents – Room 10 Maxx on Mic – to be asked and confirmed Kmart glow sticks – Vic Face-paint – Amelia and Vic to look at existing and buy top-up</p>
PTA TradeMe account	<p>To rationalise school and PTA items PTA to set up account Need contact on the PTA to liaise with school Amanda’s partner to be asked?? Maybe use Trash and Treasure account PTA need to sort all storage and clean out old stock and replenish NB – if auditorium is to be rented out then multiple groups will use the kitchen – storage not so easy then</p>
Wet and Wild Day	<p>Jas sorting the food Fridge freezer from Mr. Rentals free Food</p> <ul style="list-style-type: none"> • Scoop ice-cream and ice-blocks • Bacon and egg buns, Sausages • Coffee “sticks” no milk or sugar <p>Still more volunteers needed – Vic to promote Amelia – floats for the day and cash available on the day Gazebos – Jaz, Angie Flyers for day-care centres around the area and shops in MB – Jaz and Angie to deliver Megapass for sale at the school – Vic morning, Jade and Angie afternoon Megapass – vivid to cross off each activity – Vic Hoses needed for slide and bouncy castles Dishwash liquid – Vic/Amelia</p>
Labels	<p>Pohutukawa Festival – stall Sue to reply to email</p>
Gardens	<p>No too much school involvement Already have a school garden Sue to decline with thanks</p>