



MANGERE BRIDGE SCHOOL

Enrolment Information for In Zone Students 2017

Entitlement to Enrol at Mangere Bridge School

Section 11D (1) of the Education Act 1989 provides that, subject to the provisions of that Act, a person who lives in the home zone of a school that has an enrolment scheme (such as Mangere Bridge School) is entitled to enrol at any time at that school.

The Act distinguishes between pre-enrolment and enrolment. "Pre-enrolment" refers to the process of applying for entry to the school. "Enrolment", on the other hand, occurs when attendance at the school commences and the student is first marked as present on the school roll.

The School may actively collect information and make all enquiries necessary in its opinion to ensure that enrolment details contained in this application are accurate.

Moving out of the Home Zone between pre-enrolment and the commencement of attendance at Mangere Bridge School

The address given at the time of application for pre-enrolment must be the student's usual place of residence when the School is open for instruction. This means that if you currently live at an in-zone address but move to an out-of-zone address before your child's first day of attendance at the School, your child will not be entitled to enrol at the School and the Board may withdraw any offer of a place made on the basis of the given address.

Enrolment based on false information or temporary residence

The Ministry of Education has advised that parents should be warned of the possible consequences of attempting to gain enrolment by knowingly giving a false address or false information or by making an in-zone living arrangement which is intended to be only temporary. For example:

- Renting accommodation in-zone on a short term basis
- Arranging temporary board in-zone with a relative or a family friend
- Using the in-zone address of a relative or friend as an "address of convenience", with no intention to live there on an ongoing basis.
- Making a "caregiver arrangement of convenience", for the purpose of enrolling your children at Mangere Bridge School e.g. living with relatives on school days

If the School learns that a student was not living at the in-zone address given at the time of pre-enrolment, or the School has reasonable grounds to believe that a temporary in-zone residence has been used for the purpose of gaining enrolment at the School then the Board may review that enrolment. Unless the parents can provide a satisfactory explanation, the Board may cancel the enrolment. This course of action is provided for under Sections 110 and 110A of the Education Act 1989.

Moving out of the Home Zone after commencing attendance at Mangere Bridge School

Because only a student who lives in the home zone is entitled to enrol at Mangere Bridge School and because the Board has the statutory power to cancel the enrolment in certain circumstances, all changes to the student's usual place of residence when the School is open for instruction must be immediately notified to the School in writing.

STATUTORY DECLARATION

I / We (full names) _____
of (permanent residential address) _____

do solemnly declare as follows:

1. That I/We are the parent(s)/caregiver(s) of _____ (Name of Student)
2. The address where _____ (student's name) resides is within the Mangere Bridge School designated zone.

If the student is in a shared custody situation the secondary residence is as follows: _____

3. I am aware and agree/do not agree with the contribution scheme set by the Board of Trustees
4. That I / We will inform the school of any change of residence
5. I / We make this declaration conscientiously believing the same to be true and by virtue of oaths and declarations Act 1957.

I confirm that the address which I have provided to the school will be the usual place of residence of _____ (student's name) when the school is open for instruction.

Signed parent(s) / caregiver(s) _____

Names of parent(s) / caregiver(s) _____ Date _____

(Witnessed by Principal/J.P./Lawyer _____)

Witness Name _____ Date _____

To make a false Declaration is a Criminal Offence



Enrolment No:

NSN:

MANGERE BRIDGE SCHOOL

Founded 1889

Coronation Road, PO Box 59040, Mangere Bridge, Manukau 2151

Ph 09 636 7304, 09 634 2499

Email: admin@mangerebridge.school.nz

Website: www.mangerebridge.school.nz

Principal: Stephanie Tawha



Student

Legal surname:

First names:

Preferred surname:

Preferred first name:

D.O.B: _____

Male/Female

Address: _____

Home ph.: _____

Mobile: _____

Parent(s) Email: _____

Receive Newsletter by Email: **Y / N**

Interested in your child being in

bilingual unit: Y / N

Documents required at appointment with Principal:

<ul style="list-style-type: none"> • Birth Certificate • Immunisation Certificate 	<ul style="list-style-type: none"> • Proof of Address in Parents name (must be one of the following): Electricity Account, Rates Account, Rental Agreement
<ul style="list-style-type: none"> • Early Childhood Centre Portfolio if you have one 	

OFFICE USE ONLY

Enrolment Meeting _____	Teacher _____	<input type="checkbox"/>	Etap
1 st School visit _____	<input type="checkbox"/> Permission slip signed	<input type="checkbox"/>	Enrol
2 nd School visit _____	<input type="checkbox"/> Statutory declaration signed	<input type="checkbox"/>	e-asttle
3 rd School visit _____	<input type="checkbox"/> Birth certificate/Passport	<input type="checkbox"/>	Google Drive (Y4-6)
Date of Birth _____	<input type="checkbox"/> Immunisation	<input type="checkbox"/>	Student Profile
Start Date _____	<input type="checkbox"/> Proof of address	ESOL Y/N _____	
Year _____ Room _____	<input type="checkbox"/> Email database	Sibling y/n _____	

STUDENT

Ethnic Group of child: _____

If Ethnic Group is Maori which Iwi/s do they belong to: (this must be completed and you may have up to 3)

Iwi 1: _____ Iwi 2: _____

Iwi 3: _____

Country where born: _____

If Born overseas – date of arrival in NZ _____

What languages do you and your family speak at home to each other? _____

The language your child mostly speaks: _____

Last school attended: _____

Name of children at this school:

Name _____ DOB _____ Enrl No.* _____

Name _____ DOB _____ Enrl No.* _____

Name _____ DOB _____ Enrl No.* _____

* To be filled in by the office staff

Names & Birth Dates of preschool children in family:

Name: _____ DOB: _____

Name: _____ DOB: _____

Name: _____ DOB: _____

MEDICAL CONTACT/INFORMATION

Doctor: _____

Phone: _____

Immunised(Certificate attached) Partially Immunised(Certificate Attached) Not Immunised **EMERGENCY CONTACT (other than Parents)**

Surname: _____ First Name: _____

Address: _____

Ph (Home): _____ Ph(Work): _____

Mobile: _____

Relationship to student: _____

MOTHER / CAREGIVER 1

Surname: _____ First Name: _____

Address (if different from student):

Relationship to child: _____

Contact phone numbers:

Home: _____ Work: _____

Mobile: _____

Email: _____

Occupation: _____

Ethnic Group: _____ Country of Birth: _____

FATHER / CAREGIVER 2

Surname: _____ First Name: _____

Address (if different from student):

Relationship to child: _____

Contact phone numbers:

Home: _____ Work: _____

Mobile: _____

Email: _____

Occupation: _____

Ethnic Group: _____ Country of Birth: _____

GUARDIAN

Surname: _____ Name: _____

Address: _____

Relationship to child: _____

Contact phone numbers:

Home: _____ Work: _____

Mobile: _____

Email: _____

Occupation: _____

Ethnic Group: _____ Country of Birth: _____

Student living with Mother & Father **(tick one)** Mother /Caregiver1 Father / Caregiver 2 Guardian

HEALTH		
PROBLEM	MEDICATION	OTHER DETAILS (E.G. SPECIALIST)
Allergies		
Asthma		
Heart/Circulation		
Sight/Hearing		
Other		

PLEASE LIST ANY SPECIAL DIETARY REQUIREMENTS:

Early Childhood Education

Did your child attend one or more Early Childhood Education service(s) in the six months prior to starting school?

If yes, what is the name of the Centre: _____

Please complete the table below for the service(s) attended.

Please enter the number of hours per week	Hrs/week
a. Kōhanga Reo	
b. Playcentre	
c. Kindergarten <i>or</i> Education and Care Centre	
d. Home based service	
e. Playgroup	
f. The Correspondence School–Te Aho o Te Kura Pounamu	
Or Please tick the appropriate box	
g. Attended, but only outside New Zealand	
h. Attended, but don't know what type of service	
i. Did not attend	

Did your child regularly attend Early Childhood Education?

Instructions: "Regularly attend" means the child was booked in to a service for sessions each week/fortnight, and generally went to those sessions unless they were sick, or on holiday, or had a family occasion, etc.

- Yes, for the last ___ year(s).
- Not regularly, only occasionally with no on-going schedule.
- No, did not attend ECE.

Does your child's name have a meaning? Is he/she named after someone in your family?

Who lives at your place?

What is your child's sleep routine? Are they a good sleeper?

Does your child have any worries/concerns/fears that we would need to know about?

PERMISSION

We need your permission for various school activities. Please read the following, fill in, and sign.

I give permission for my child to go on local school trips within walking distance of Mangere Bridge School (for other trips you will receive a separate permission slip) YES/NO

I understand that I may withdraw my permission at any time for any event or trip. YES/NO

I give permission for photos to be taken of my child YES/NO

Occasionally we publish photos of children in the Newsletter, this is put onto the Mangere Bridge School Website. I give permission for photos of my child to go on the school website YES/NO

I give permission for the school to request extra help for my child, if needed from:
▪ Special Education
▪ Resource Teacher, Learning and Behaviour
▪ Ministry of Education, Discretionary Hours YES/NO

I understand that any information provided on my child will be used to assist my child and will be used according to the provisions of the Privacy Act, 1993 YES/NO

Child's Name _____

Parent's Name _____ Parent's Signature _____

FOR ADMIN / OFFICE USE ONLY:

Out of Zone Y/N Over Seas Visitor Y/N

Verified D.O.B.: Birth Certificate / Passport

If verified by passport following details required

Country of origin:_____ Entry Status:_____

Date of arrival in NZ:_____ Refugee/Reunification: _____

NZ Resident Permit NZ Citizen (Cross out which not applicable)

Other (specify)_____